

~~SECRET~~

12 March 1962

25X1A

MEMORANDUM FOR :

[redacted]

SUBJECT : Responsibility for Administration of the Clandestine Services Operations Suggestions Program

1. As you can see from the attached documents, the Office of the DDP has transferred the responsibility for the administration of this Clandestine Services Operations Suggestions Program to your Panel.

2. In discussing administrative procedures with the Chairman, [redacted] we strove to cut down the memorandum writing to the bare essentials. We believed, and we hope you agree that the best way to handle this would be for the operational suggestions to come into me, at 16th Street for logging, etc; then I should route them to each of you in turn, leaving space on the router for your comment and advice to [redacted] as to the feasibility of the idea, (if any) and the proper staff or division to canvas for an opinion. [redacted] would then tell me where to staff it and finally after all coordination has been achieved, the ideas and the evaluations would be put on the formal agenda for the Special Panel meeting for disposition, award consideration, etc.

25X1A

25X1A

25X1A

25X1A

3. All correspondence, routers etc., to go out over [redacted] signature.

25X1A

4. In the meantime, we have analyzed the cases that have come in since August 1960. The attached list may be of interest to you. [redacted] asked that I send it to you for review before our next meeting. Some of the items might still have a potential. I have the case files in my office in case you would like to call for any of them. [redacted]

25X1

25X1

5. The [redacted] is being revised, and we hope that it will provide some constructive publicity.

25X1

[redacted]

SIGNED

[redacted]
Executive Secretary

25X1A